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**Funding Application**

Please use this form for all funding forms **except publications** (a separate form is available on the LSC website). The boxes should expand automatically to suit the amount of text.

|  |
| --- |
| Name: Institution: Email:  |

1. **Funding purpose**

[ ] Conference/workshop [ ] Research trip [ ] Speaker fee [ ] Other:

1. **Title and type of the event, location conference/research trip, purpose of seed money etc.**
2. **If needed, (co-)organizers of event**
3. **Date funding required**
4. **Summary of application purpose (half page):**
* Please include here an outline of the event you are planning, the abstract of your conference presentation etc.
1. **Statement of relevance to the ScienceCampus and/or your research (half page):**
* Please outline briefly how the event, seed money, or research trip will further the goals of the Leibniz ScienceCampus and its research focus. Please mention what outputs you envisage from event or seed money funding, and in which time frame.
* If relevant, please also outline how the funding will further your ongoing research.
1. **For events, seed money networking, please list the name(s) of invited guests, their institution or location, status and provide a link to their CV or other relevant information:**
* For large events, please provide a separate document with the list of invited guests.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Institution or location | Status (Prof., Postdoc, Journalist, Artist etc.) | Link to CV and other information |
|  |  |  |  |
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|  |  |  |  |

1. **Events and Seed Money: Budget – Please provide a rough outline of the funding requested.**

|  |  |  |
| --- | --- | --- |
|  | Amount (€) | Remarks |
| Travel costs |  |  |
| Accomodation |  |  |
| Food and drink – please note that we cannot fund meals with speakers/ guests; we do not fund per diem/ Tagegelder on research/ conference trips |  |  |
| Speaker Fees (Honorarium) |  |  |
| PR costs (poster design, printing, programmes, etc.) |  |  |
| Conference fees |  |  |
| Visa fees |  |  |
| Printing and copying in archives etc. |  |  |
| Student assistant costs |  |  |
| Other – please outline beside |  |  |
| Total amount |  |  |

1. **Additional funding: Please outline any additional funding you have received to support this application.**

|  |  |  |
| --- | --- | --- |
| Source of additional funding (Vielberth, DFG etc.) | Amount (€) | Remarks |
|  |  |  |
|  |  |  |
|  |  |  |
| Total amount |  |  |

1. **Notes and additional remarks**
2. **Date of application:** Klicken oder tippen Sie, um ein Datum einzugeben.